

ACADEMIC REP JOB DESCRIPTION

Academic reps are awesome! This job description showcases all the amazing things you can do as an elected Academic Rep, what to expect from the Student's Union, what to expect from your department, and what you can do for the students you represent!



WHAT IS A REP?

Academic Reps are student representatives positions. Reps collate and feedback the opinions and experiences of their peers on their course. They also work towards producing and implementing changes in their department with staff and the Student's Union to enhance the student educational experience at Lancaster University.

WHAT ARE THE BENEFITS?



Network and engage with University staff



Gain transferrable skills



Make yourself more employable



Meet new people and make friends



Improve your course and make a difference in your department



Influence University decisions



Make Lancaster a better place to learn

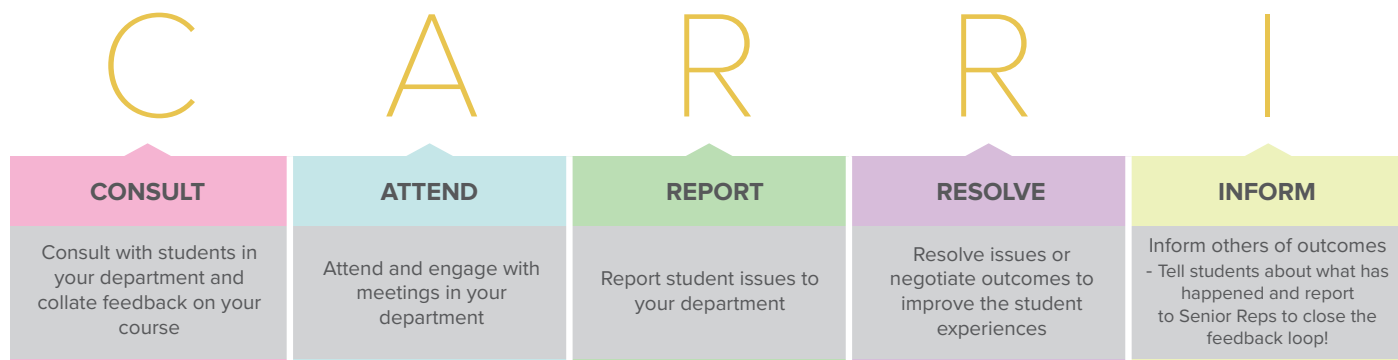


Gain new experiences

WHAT SORT OF SKILLS COULD I GAIN?

- Leadership
- Teamwork
- Time Management
- Problem-solving
- Networking
- Communication
- Negotiation
- Resilience

WHAT RESPONSIBILITIES WILL I HAVE?



HOW DO I GET INVOLVED?

Reps are appointed in departments at the beginning of the academic year and usually students will be given a chance to choose who represents them. You may be asked to write a short paragraph or make a short video about who you are and why you want to be a Rep. Your department can let you know the process they use to appoint reps.

IS THERE TRAINING AND SUPPORT?

Yes! When you've been appointed you will have to register officially with the Students' Union and complete online rep training, which will explain the role in more detail and give you tips for success.

The Students' Union manages the rep system and provides advice, support and additional opportunities to reps all year round. They also help senior reps to organise your forums. The rep forums help you to share ideas and best practice, develop possible solutions, ignite campaigns, and hear from other reps in similar situations.

ADDITIONAL OPPORTUNITIES

Throughout the year, Reps will be offered opportunities to develop skills for career advancement. This may include taking part in focus groups, acting as a student consultant on new developments, becoming a student panel member in important university processes, running to be a senior rep or student leader, and taking part in additional skills development training.

THE DETAILS...

Time commitment: about 6 hours per term, a bit more if you want to go above and beyond!

Fixed events: termly staff-student committees (SSCs) in your department, twice-termly student-led faculty forums, and training

Flexible: the time you spend gathering feedback from your students and the format in which you do it - think outside the box.

Qualifications required: None! As long as you're a Lancaster University student, you're eligible.

IF YOU LIKE THE SOUND OF THIS, YOU MIGHT ALSO LIKE...

Faculty Rep • Jcr Officer • Part-Time Officer • Scrutiny Panellist Student Jury Member • Full-Time Officer Student Trustee

MORE DETAILS AT [LANCASTERSU.CO.UK](https://www.lancastersu.co.uk)

MORE INFORMATION

If you're still not sure, or would just like more information, then check out where to head below.

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[lancastersu.co.uk/reps](https://www.lancastersu.co.uk/reps)

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