

## **POSTER CODE BYELAW**

### **SCHEDULE A: BYE LAW 6**

#### **Poster Code:**

#### **1. Posters**

1.1 Posters may be used to promote across campus for the following groups:

1.2 Junior Common Rooms;

1.3 Affiliated Students' Union Societies;

1.4 Affiliated Students' Union Sports Teams;

1.5 Students' Union Officers;

1.6 Candidates in Students' Union Elections;

1.7 University Departments, as agreed by the President;

1.8 External Non-commercial organisations, as agreed by the President;

#### **2. Advertising**

2.1 Posters should remain specific for each group and not an advertising medium for external bodies. Posters that contradict this may be deemed as commercial by the President.

#### **3. Location of Posters**

3.1 The groups listed above may poster on the notice board areas of the spine, the pillars in Alexandra Square, as well as other pillars around the University campus.

3.2 Posters should not be posted on buildings, the exterior of windows or university signage, nor should they be affixed to the pillars on the spine.

3.3 Non-commercial promotional material is only permitted in accommodation areas with the explicit permission of the residents of said accommodation.

3.4 Commercial promotional material is not permitted in any common areas or residences.

3.5 All posters deemed as commercial may only be displayed in the Students' Union poster boards, booked through the Students' Union's Marketing Department. Any posters in breach of this will be removed by the Students' Union or University Facilities.

3.6 There will always be spaces on pillars left available in Alexandra Square for student groups to a level agreed between the Students' Union and University Facilities.

#### **4. Rules of Postering**

- 4.1 The following rules govern the rules of postering on campus:
  - 4.1.1 All posters must be secured with clear adhesive tape that is not unreasonably difficult to remove and does not cause lasting damage the University Estate. Gaffer tape should not be used and pasting is not permitted.
  - 4.1.2 All posters shall feature the name of the group associated with the poster.
  - 4.1.3 Each poster must have an expiry date, either implicitly or explicitly.
  - 4.1.4 No poster may use offensive language or break the Students' Union Code of Conduct.
  - 4.1.7 Any legitimate non-commercial group wishing to poster in designated areas may remove expired posters. You may not cover up another poster with your own. In the event of any group postering over or removing posters that have not expired, a complaint should be made to the President who will investigate further. The President may remove any offending posters or authorise any other person to do so.
  - 4.1.8 Offenders may be fined up to £5.00 per offending poster. The fines are to be determined by the President with the option to appeal under the complaints procedure.
  - 4.1.10 All posters shall be removed at the end of Welcome Week, after Friday Week 8 Winter term and after Friday Week 8 of Spring Term. Posters may be cleared at other times subject to approval from the President. A minimum of 48 hours advanced warning will be given of the general removal.